



**POSITIVELY LINKED**  
PREVENTION & RESILIENCE SUPPORT

# “Community Cares - Health & Wellness Festival“

## Vendor Application

Date: May 17, 2025

UBI No. \_\_\_\_\_ DATE \_\_\_\_\_

Name of Business/Org \_\_\_\_\_

Mailing Address \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone/Cell \_\_\_\_\_ Email \_\_\_\_\_

**Retail Booth**      Size 10 x 10

Booth Fee      \$50      (Non-Refundable Fee)

**Information only Booth**      Size 10 x 10

Booth Fee      \$40      (Non-Refundable Fee)

**Food Vendor**

Booth Fee      \$100      (Non-Refundable Fee)

**Please provide the following:**

Description of product/Information & Which dimension of Wellness do you identify with?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

General Liability Insurance (Include New Leaf as an additional insured)

Payment. Make **Checks** payable to **Positively Linked**

**I agree to the following requirements:**

I assume all responsibility and agree to indemnify and hold harmless the City of Oak Harbor, Oak Harbor Main Street Association, Positively Linked, New Leaf, Lotus Tea Bar, Cradlestone LLC and its officers,

directors, employees and volunteers from any and all claims, products, and person(s) as a result of my participation with the Community Cares MH Awareness fair. I agree to comply with state fire and safety regulations and requirements.

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Signature

**Submit Application to Positively Linked, PO Box 1763, Oak Harbor, WA 98277 or email: [info@positivelylinked.org](mailto:info@positivelylinked.org)**

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**Official use for Positively Linked:**

Accepted by \_\_\_\_\_ Date \_\_\_\_\_

Amount Paid \_\_\_\_\_ Payment Type:  Check  Cash Insurance received \_\_\_\_\_



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## “Community Cares MH Fair”

### Vendor Rules and Information

**Location:** Pioneer Way between SE Ely and SE Hathaway St, Oak Harbor, WA

**Event Date and Times:** Saturday, May 17<sup>th</sup> 2025 - 11am - 4pm

**Set up Time:** Setup will be from 9am to 10:00am. All vehicles must be off the street and booths must be set up by 10:30 am.

**Tear down Time:** Tear down will be at 4 pm. Make sure all your items are packed up before you bring your vehicle up on the street to load.

### Vendor Guidelines

**Vendors must follow the following guidelines.**

1. Your booth space must be open during the times specified on the vendor application.
2. Set up times listed must be followed unless other arrangements have been made in advance with Positively Linked.
3. Vendors are responsible for their displays, set up, take down, and clean-up of space.
4. Vendors are responsible for collecting, reporting and paying Washington State Sales tax.
5. Festival Sponsors are not responsible for any lost, stolen or broken items.
6. Sign and submitted application to Positively Linked no later than April 30, 2025. Application can be emailed to [info@positivelylinked.org](mailto:info@positivelylinked.org) or mailed to PO Box 1763 Oak Harbor, WA 98277

**Positively Linked reserves the right to deny vendor applications based on reasonable grounds.**

**Insurance: Please include a copy of your insurance certificate naming New Leaf as additionally insured.**